



# ADAMS ENVIRONMENTAL, INC.

## APPLICATION FOR EMPLOYMENT

PRE-EMPLOYMENT QUESTIONNAIRE  
EQUAL OPPORTUNITY EMPLOYER

Date \_\_\_\_\_

### PERSONAL INFORMATION

NAME (LAST, FIRST, M.I.)			
PRESENT ADDRESS	CITY	STATE	ZIP CODE
PERMANENT ADDRESS	CITY	STATE	ZIP CODE
PHONE NO.	REFERRED BY		

### EMPLOYMENT DESIRED

POSITION		DATE YOU CAN START		SALARY DESIRED	
ARE YOU EMPLOYED?	<input type="checkbox"/> Yes	<input type="checkbox"/> No	IF SO, MAY WE INQUIRE OF YOUR PRESENT EMPLOYER?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
EVER APPLIED TO THIS COMPANY BEFORE?	<input type="checkbox"/> Yes	<input type="checkbox"/> No	WHERE?	WHEN?	

NAME OF SCHOOL	LOCATION OF SCHOOL	DATE OF GRADUATION	MAJOR	DEGREE/CERTIFICATE RECEIVED
HIGH SCHOOL				GED? Y/N H.S. Diploma? Y/N
COLLEGE/UNIVERSITY				
SECOND COLLEGE/UNIVERSITY (if applicable)				
TRADE, BUSINESS OR CORRESPONDENCE SCHOOL				

### GENERAL INFORMATION

SUBJECTS OF SPECIAL STUDY/RESEARCH WORK OR SPECIAL TRAINING/SKILLS:

Have you ever been convicted of a felony or a misdemeanor? (If yes, please explain)

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### FORMER EMPLOYERS

(LIST BELOW LAST FOUR EMPLOYERS, STARTING WITH LAST ONE FIRST)

DATE	NAME AND ADDRESS OF EMPLOYER	SALARY	POSITION	REASON FOR LEAVING
FROM				
TO				
DESCRIPTION OF TASKS/DUTIES				

FROM				
TO				
DESCRIPTION OF TASKS/DUTIES				

FROM				
TO				
DESCRIPTION OF TASKS/DUTIES				

FROM				
TO				
DESCRIPTION OF TASKS/DUTIES				

Please attach additional pages to this application, showing former employers and work experience, if necessary.

**REFERENCES**

GIVE BELOW THE NAMES OF THREE PERSONS NOT RELATED TO YOU, WHOM YOU HAVE KNOWN AT LEAST ONE YEAR

NAME	EMAIL ADDRESS AND PHONE NUMBER	BUSINESS	YEARS KNOWN
1			
2			
3			

**AVAILABILITY**

CIRCLE THE DAYS AND WRITE IN THE HOURS YOU ARE AVAILABLE TO WORK. (PLEASE NOTE THAT IF YOU INDICATE AVAILABILITY TIMES THAT DO NOT MATCH THE JOB YOU ARE APPLYING FOR, YOU MAY NOT BE FURTHER CONSIDERED FOR THE POSITION.)

Monday \_\_\_\_\_ to \_\_\_\_\_      Tuesday \_\_\_\_\_ to \_\_\_\_\_      Wednesday \_\_\_\_\_ to \_\_\_\_\_      Thursday \_\_\_\_\_ to \_\_\_\_\_      Friday \_\_\_\_\_ to \_\_\_\_\_      Saturday \_\_\_\_\_ to \_\_\_\_\_      Sunday \_\_\_\_\_ to \_\_\_\_\_

Note: Saturdays and Sundays are not in our normal business week; however, some fieldwork may require both overnight trips and/or weekend work on occasion.

**ESSAY QUESTIONS**

What do you envision your roles may be in this position based on the job listing and your knowledge in the industry, and what aspects excite you the most about this job opportunity?

If you are currently in a professional career, how do you feel your current/previous job experience has prepared you for this position?

What professional and/or technical skills, experience, or abilities do you possess that you feel distinguish you from other applicants for this position?

Continued:

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*(you may attach additional pages if needed)*

**AUTHORIZATION**

"I CERTIFY THAT THE FACTS CONTAINED IN THIS APPLICATION ARE TRUE AND COMPLETE TO THE BEST OF MY KNOWLEDGE AND UNDERSTAND THAT, IF EMPLOYED, FALSIFIED STATEMENTS ON THIS APPLICATION SHALL BE GROUNDS FOR DISMISSAL.

I AUTHORIZE INVESTIGATION OF ALL STATEMENTS CONTAINED HEREIN AND THE REFERENCES AND EMPLOYERS LISTED ABOVE TO GIVE YOU ANY AND ALL INFORMATION CONCERNING MY PREVIOUS EMPLOYMENT AND ANY PERTINENT INFORMATION THEY MAY HAVE, PERSONAL OR OTHERWISE, AND RELEASE THE COMPANY FROM ALL LIABILITY.

I ALSO UNDERSTAND AND AGREE THAT NO REPRESENTATIVE OF THE COMPANY HAS ANY AUTHORITY TO ENTER INTO ANY AGREEMENT FOR EMPLOYMENT FOR ANY SPECIFIED PERIOD OF TIME, OR TO MAKE ANY AGREEMENT CONTRARY TO THE FOREGOING, UNLESS IT IS IN WRITING AND SIGNED BY AN AUTHORIZED COMPANY REPRESENTATIVE.

IN ADDITION, I ACKNOWLEDGE THAT ADAMS ENVIRONMENTAL, INC. IS AN AT-WILL EMPLOYER AND THAT I ALSO UNDERSTAND THAT THE POSSIBILITY OF ME BEING HIRED IS CONTINGENT UPON PASSING A BACKGROUND CHECK."

Date \_\_\_\_\_ Signature \_\_\_\_\_

**-DO NOT WRITE BELOW THIS LINE. OFFICE USE ONLY-**

Remarks

HIRED	POSITION	STARTING DATE	SALARY WAGES
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IMMEDIATE SUPERVISOR \_\_\_\_\_

APPROVED BY: 1 IMMEDIATE SUPERVISOR'S SIGNATURE                      2. PRESIDENT'S SIGNATURE                      3. OWNER'S SIGNATURE

Include your resume and cover letter for application to be considered.